

Pennsylvania FFA 2010-2011

“Act Today - Impact Tomorrow”



Pennsylvania FFA Handbook

WWW.PAFFA.STATE.PA.US

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INTRODUCTION

This handbook has been prepared to acquaint each agricultural student with the local, area, regional, state and national activities of the FFA Organization.

Your FFA chapter will be as strong as you and the other members make it. Remember, “We learn by doing.” Active students in FFA activities will benefit more from their experiences than the students who do just enough to pass the course. Always do your best and you will have a successful school year.

Through active participation in the FFA, members learn by taking part in and conducting meetings, speaking in public, participating in career development events based on occupational skills, earning awards and recognition and becoming involved in cooperative efforts and community improvement. The FFA offers the opportunity for achieving a personal goal of becoming productive citizens in our democracy.

As your State Officer Team, your success and accomplishments in the FFA are important to us. It is our sincere hope the enthusiasm of our past is carried through the coming years.

If you have any questions related to the contents, please discuss these concerns with your agricultural education advisor.

2010-11 State Officer Team

Original book prepared by, Stanley Runk.

Published and Distributed by the Pennsylvania FFA Association.

The PA FFA STAFF revised this book in September 2002

LOCAL OFFICERS

<u>NAME</u>	<u>TELEPHONE</u>
PRESIDENT _____	
VICE-PRESIDENT _____	
SECRETARY _____	
TREASURER _____	
REPORTER _____	
SENTINEL _____	
CHAPLAIN _____	
ADVISOR _____	

STATE OFFICERS – 2010-2011

<u>OFFICE</u>	<u>NAME</u>	<u>CHAPTER</u>
PRESIDENT	KERRI WICKARD	SHIPPENSBURG
VICE-PRESIDENT	MATTHEW REUTLINGER	CUMBERLAND VALLEY
SECRETARY	CAITLIN CLARKE	BIG SPRING
TREASURER	HOWARD POOLE	WARFORDSBURG
REPORTER	CALEB GROVE	SHIPPENSBURG
SENTINEL	CASSIE GUTSHALL	BIG SPRING
CHAPLAIN	BENJAMIN SHUGHART	CUMBERLAND VALLEY
EASTERN V.P.	JILLIAN GORDON	TWIN VALLEY
NORTHERN V.P.	ADAM FOLK	CENTRAL COLUMBIA
SOUTH CENTRAL V.P.	ANDREW ROTH	GREENWOOD

STATE STAFF

<u>NAME</u>	<u>TELEPHONE</u>
STATE ADVISOR—CHRIS WELLER	717-783-4868
EXECUTIVE MANAGER—MIKE BRAMMER	717-705-9551
FFA FACILITATOR – CLIFF DAY	717-783-6953
ADULT TREASURER—PENNY BRAMMER	717-705-9552

WEB SITES

www.paffa.state.pa.us (state)
www.ffa.org (national)

COORDINATORS

EAST – RON FREDERICK
WEST - CECIL LOHR

NORTHERN - ANNETTE GRAY
SOUTH CENTRAL - KELLY BIER

PENNSYLVANIA FFA ADVISORS

1929 - 1958 H.C. FETTERHOFF
1959 - 1981 JAMES FINK
1982 - 1987 CHARLES LEBO
1987 - 1991 LARRY REDDING
1992 - 1994 BARRY OSWALD
1994 - 2001 TIM WELLER
2002 - CHRIS WELLER

PA FFA EXECUTIVE SECRETARY

1984 - 1990 WILLIAM ERIKSON
1990 - 1996 SHEILA REINER
1996 - 2001 DARYL R. SCHAFER
2001 - MIKE BRAMMER

CALENDAR OF ACTIVITIES

- 1. LOCAL ACTIVITIES _____ DATE
(A)CHAPTER MEETINGS _____
(B)FFA BANQUET _____
(C) _____
(D) _____

- 2. AREA ACTIVITIES _____ DATE
(A)LEADERSHIP TRAINING CONFERENCE _____
(B)CHAPTER PROCEDURE CONTEST/CDE _____
(C)PUBLIC SPEAKING CONTEST/CDE _____
(D) _____

- 3. COUNTY ACTIVITIES _____ DATE

- 4. REGIONAL ACTIVITIES _____ DATE
(A)CHAPTER PROCEDURE CONTEST/CDE _____
(B)PUBLIC SPEAKING CONTEST/CDE _____
(C) _____
(D) _____

THE FFA

The FFA is a national organization of students enrolled in Agricultural Education in 50 states, Puerto Rico, and the Virgin Islands. Organized in November of 1928, the FFA is an integral part of the curriculum of agricultural education departments. All students in these programs are to receive instruction in personal leadership growth and development, which can best be achieved through the FFA.

There are five degrees that can be achieved in the FFA. Discovery Degree, Greenhand Degree, Chapter Degree, State Degree, and American Degree. Local chapters provide the opportunity for the advancement through the first three degrees. The state association awards the State Degree and the National Organization confers the American Degree.

FFA DISCOVERY DEGREE

For a student to qualify for the Discovery Degree, they must be enrolled in a grade 7 or 8 agriculture education class. Must show participation in at least one FFA activity outside of the class time and the payment of membership dues. Have an awareness of agricultural opportunities. Be familiar with the chapter's program of work.

GREENHAND DEGREE

Upon enrollment in agricultural education and having satisfactory plans for a supervised agricultural experience program, students are eligible to receive the Greenhand FFA Degree.

CHAPTER DEGREE

To qualify for the Chapter Degree, a student must have satisfactorily completed at least 180 hours of systematic school instruction in Agriculture Education. Students must have earned, by their own effort from their supervised agricultural experience program, and deposited in a bank or otherwise productively invested at least \$150.00 or worked 45 hours in the supervised agricultural experience program. (For further details, see the Official FFA Manual.)

STATE DEGREE

(direct all questions to the state office)

The Keystone Degree may be conferred upon any member who meets the requirements. Students who have demonstrated leadership ability, must have earned from their own efforts in agricultural, or from the supervised agricultural experience program and deposited in a bank or

otherwise productively invested at least \$1000.00 or worked at least 300 hours in excess of scheduled class time. Students must complete the Keystone Degree application and State approved record books must accompany this application. Only seniors and graduates are eligible to receive the Keystone Degree.

Members receiving the Keystone Degree are eligible to compete for the following honors: Regional Star in Ag Production; Star in Ag Sales, Service and Mechanics; Star in Horticulture; and Star in Specialized Agriculture. State Stars in each of the four categories will be selected also. All students who apply for Star Awards must submit record books covering each year of the application.

Please refer to the information available in the fall mailing, which is mailed to local FFA advisors.

AMERICAN FFA DEGREE

(direct all questions to the national office)

Candidates for this degree must hold the state keystone degree and have been an active member for the immediate past 36 months. An exception is made for military service. No individual, however, may retain active membership beyond the 23rd birthday.

Members may retain their active membership until November 30, following the fourth National FFA Convention after graduating from high school.

Members must have satisfactorily completed the equivalent of at least three years of systematic secondary school instruction in an agricultural education program (540 hours), or to have completed at least the equivalent 360 hours of secondary agriculture education and one full year of enrollment in a postsecondary agriculture program. Candidates must have graduated from high school at least 12 months prior to the National Convention at which the degree is to be granted. They must have maintained an SAE and have earned and productively invested at least \$7500.00 or have earned and productively invested at least \$1500.00 and worked 2,250 hours in excess of scheduled class time. Candidates must also have achieved a high school scholastic record of "C" or better as certified by the principal or superintendent.

National Regional Star in Production and National Star in Agribusiness of America are selected from American Degree Candidates.

OFFICERS IN THE FFA

The officers to be elected by a local chapter are President, Vice-President, Secretary, Treasurer, Reporter, Sentinel and Chaplain.

ELECTING FFA MEMBERS TO OFFICE

Members selected for office should have leadership ability, speaking ability, a willingness to cooperate, and a satisfactory supervised agricultural experience program.

To be elected to a state office, one must hold the state degree and submit qualifications to the nominating committee prior to the state summer convention. The officer candidate is then interviewed by the nominating committee, which takes into consideration a candidates leadership abilities and FFA experience.

Once elected, a state officer may serve only one term. No more than two members can be elected to state office from one chapter in one year.

DELEGATES

Each chapter shall be entitled to send a delegate to the summer convention, based on the following formula.

<u>Number of Members</u>	<u>Number of Delegates</u>
1-100	1
101-200	2
201-300	3
301-400	4
401-500	5
501-600	6
601-700	7

The duties of the delegates are to elect the state officers, set up a program of activities, make a budget, and conduct any business matters that may come before the state convention held during FFA Activities Week.

DUES IN THE FFA

The respective Board of Directors determines State and National dues annually. A subscription to the FFA New Horizons Magazine is included with the payment of dues. Graduating seniors are eligible for a one-time three-year membership package. Contact the state office or your local advisor for more information.

STATE FFA PUBLICATIONS

The state FFA publication will be printed as an insert in the New Horizons Magazine as news is received at the state office. Each member of the FFA receives this magazine.

THE NATIONAL FFA BAND AND CHORUS

National FFA Band and Chorus applications are available with the FFA Activities Week mailing. Applications and recordings must be submitted by the 1st day of FFA Week in June. Applications will be evaluated and forwarded to the National Band and Chorus director who will make the final selection. Those selected, according to the National guidelines, will receive \$500.00 for National Convention Expenses.

THE STATE FFA CHORUS

Member of the chorus are selected each spring from applications submitted by local chapters. These applications, along with the tape, should be filled out by the music instructor or church choir director and certified by the teacher of agriculture.

Members from the State Chorus are recommended for the National Chorus, which performs at the National FFA Convention.

STATE FFA TALENT

Prospective FFA Talent contestants must submit the official application by the deadline date. Talent will be reviewed prior to performing at FFA Week. Talent must be appropriate in all aspects for general audiences.

Talent individual or group may be encouraged to submit the application for National Talent competition. First place performers will receive \$500.00 toward their participation in the National FFA talent program at the National FFA Convention.

PENNSYLVANIA FFA REGIONS

Four FFA Regions have been designated in order to facilitate equitable distribution of FFA awards. The four FFA Regions are Eastern, South Central, Northern and Western. Please see map in the Ag Ed Directory.

CAREER DEVELOPMENT EVENTS

There are many worthwhile achievement awards available to agriculture students in Pennsylvania. For complete information on the following CDEs and awards consult your instructor.

All rules are found in the Official Pennsylvania State FFA CDE manual. Competition at the state level is determined by a series of local, area and regional eliminations.

Those CDEs held at Penn State during summer convention that are also National CDEs will follow National rules. Those CDEs held at Penn State during summer convention, which are not National CDEs, will follow the rules, which are in the most recent FFA Week loose-leaf CDE Manual. Each chapter should review this information on a yearly basis and keep it up to date.

1. FFA ACTIVITIES WEEK CAREER DEVELOPMENT EVENTS AND ACTIVITIES AT PENNSYLVANIA STATE UNIVERSITY

All CDEs that have national competitions will be made up of the required 3 or 4 members from the same chapter for the state competitions unless otherwise indicated on the team registration form. **No student may win the same trip twice!!**

A. Agricultural Mechanics -The highest two teams will receive trips to participate in regional and national CDE. First place team will receive \$1000.00 if they compete in the National FFA Ag Mechanics CDE at the National Convention. The second place team will receive \$450.00 if they compete in the AG Mechanics CDE at the Eastern States Expo in Springfield, MA. First and second place teams will receive a team plaque. First through third place individual will receive plaques with the first place individual receiving \$100.00.

B. Ag Issues - First place team will receive \$1000.00 if they compete in the National FFA Ag Issues Forum CDE at the National Convention. First and second place teams will receive team plaques. (Teams may consist of three to seven members.)

C. Ag Salesmanship - First place team will receive \$1000.00 if they compete in the National FFA Salesmanship CDE at the National Convention. First and second place teams will receive a plaque. First place individual will receive a plaque and \$100.00.

D. Agronomy - First place team will receive \$1000.00 if they compete at the National FFA Agronomy CDE at the National FFA Convention. The second place team will receive \$450.00 if they compete in the Agronomy CDE at the Eastern States Expo CDE at Springfield, MA. First and second place teams will receive team plaques. First through third place individuals will receive plaques with the first place individual receiving \$100.00.

E. Aquatic Resources - First place winner will receive \$100.00 and a plaque from the PA FFA Association.

F. Chapter Procedure - First place team will receive a plaque and \$2000.00 if they compete at the National CDE at the National Convention. Second place team will receive a plaque and \$900.00 if they compete at the Eastern States Expo CDE in Springfield, MA. No member of a previous state winning team is eligible to return. - **Any chapter procedure team coming back to the state contest must have at least 3 new members to be considered a new team and be eligible for the trips.**

G. Dairy Judging - The first place team will receive \$1000.00 if they compete in the National FFA Dairy Judging CDE at the National Convention. The second place team will receive \$450.00 if they compete in the Dairy Judging CDE at the Eastern States Expo at Springfield, MA. First and second place teams will receive team plaques. First through third individuals will receive a plaque with the first place individual receiving \$100.00.

H. Dairy Cattle Showmanship - First place individual receives a plaque and \$300.00 if they compete in the National CDE at the National FFA Convention. The second place individual will receive a plaque and \$150.00 if they compete in the CDE at the Eastern States Expo, at Springfield, MA. The third place individual will receive a plaque and has the opportunity to attend and compete at the Big E in Springfield, MA at his or her own expense. The fourth place individual has the opportunity to attend the Big E and compete at his or her own expense. If the third and fourth place individuals are not going to The Big E then the advisor of the second place individual can take 2 additional members from that chapter to make a complete team.

I. Dairy foods - The first place team will receive \$1000.00 if they compete in the National Dairy Foods CDE at the National Convention. The second place team will receive \$450.00 if they compete in the Dairy Foods CDE at the Eastern States Expo in Springfield, MA. First and second place teams will receive plaques with the first place individual receiving \$100.00.

J. Floriculture - The first place team will receive \$1000.00 if they compete in the National Floriculture CDE at the National Convention. The second place team will receive \$450.00 if they compete in the Floriculture CDE Eastern States Expo in Springfield, MA. First and second place teams will receive plaques. First thru third place individuals will receive plaques with the first place individual receiving \$100.00.

K. Forestry - The first place team will receive \$1000.00 if they compete in the National Forestry CDE at the National Convention. The second place team will receive \$450.00 if they compete in the Forestry CDE at the Eastern States Expo in Springfield, MA. First and second place teams will receive a team plaque. First thru third place individuals will receive plaques with the first place individual receiving \$100.00.

L. Horse Evaluation - The first place team will receive \$1000.00 if they compete in the National FFA Pleasure Horse Judging CDE at the National Convention. The second

place team will receive \$450.00 if they compete in the Pleasure Horse Judging CDE at the Eastern States Expo in Springfield, MA. First and second place teams will receive plaques. First thru third place individuals will receive plaques with the first place individual receiving \$100.00.

M. Interview - First place individual will receive \$350.00 if they compete at the National FFA Convention. First thru third individuals will receive a plaque.

N. Land Judging - The first place team will receive \$1000.00 if they compete at the National Invitational Land Judging CDE in Oklahoma. They will also receive a team plaque. First thru third place individuals will receive a plaque with the first place individual receiving \$100.00.

O. Livestock Judging - The first place team will receive \$1000.00 if they compete in the National FFA Livestock Judging CDE at the National Convention. The second place team will receive \$450.00 if they compete in the Livestock Judging CDE at the Eastern States Expo in Springfield, MA. First and second place teams will receive a plaque. The first thru third individuals will receive a plaque with the first place individual receiving \$100.00.

P. Meats Judging - The first place team will receive \$1000.00 if they compete in the National Meats Judging CDE at the National FFA Convention. First place team will receive a team plaque and the first place individual will receive \$100.00.

Q. Nursery Landscape - The first place team will receive \$1000.00 if they compete in the National FFA Nursery Landscape CDE at the National Convention. Second place team will receive \$450.00 if they compete in the Nursery Landscape CDE at the Eastern States Expo in Springfield, MA. First and second place teams will receive team plaques. The first place individual will receive a plaque and \$100.00.

R. Poultry Judging- The first place team will receive \$1000.00 if they compete in the National Poultry Judging CDE at the National Convention. The second place team will receive \$450.00 if they compete in the Poultry Judging CDE at the Eastern States Expo in Springfield, MA. First and second place teams will receive a team plaque and the first place individual will receive a plaque and \$100.00

Public Speaking Career Development Events-State contestants are determined by a series of local, area and regional eliminations. All Regional Speeches manuscripts from the top four places must be postmarked 10 days prior to competition or those individuals will be disqualified, yielding the fourth place individual to move into the next available position. (9/02)

S. Public Speaking Conservation - The state conservation public speaking CDE consists of the top three members from each region. First place will receive a plaque and \$100.00. Second place will receive a plaque and \$75.00. Third place will receive a plaque and \$50.00. Fourth thru twelfth places will receive \$25.00 each.

T. Public Speaking – Creed - This contest is open to first year students who are FFA members in the 7th, 8th or 9th grades enrolled in an agricultural education course during the school year immediately preceding the state contest. First place will receive a plaque and \$350.00 if he or she competes at the National Creed Speaking Contest at the National FFA Convention. Second place individual will receive \$75.00; third place will receive \$50.00 and fourth thru twelfth will receive \$25.00 each.

U. Public Speaking Extemporaneous - First place will receive a plaque and \$350.00 if he or she competes at the National Public Speaking CDE at the National Convention. Second place receives \$75.00 and a plaque, third place receives a plaque and \$50.00, fourth thru twelfth place receives \$25.00 each.

V. Public Speaking - Senior Prepared - The first place will receive a plaque and \$350.00 if he or she competes in the National Public Speaking CDE at the National Convention. Second place will receive \$75.00, third place \$50.00 and Fourth thru twelfth \$25.00 each.

W. Public Speaking - Junior Prepared - The Junior Prepared Public Speaking Career Development Event will be limited to FFA members currently enrolled in grade levels 8, 9, or 10. An eligible FFA member may only compete in the Junior Prepared Public Speaking CDE one time. Members who have previously competed in the Senior Prepared Public Speaking or Conservation Public Speaking CDE are not eligible to compete in the Junior Prepared Public Speaking CDE. This is a three to five minute speech with a three-minute question and answer period on a topic of the student's choice. First place will receive a plaque and \$100.00. Second place will receive a plaque and \$75.00. Third place will receive a plaque and \$50.00 and fourth thru twelfth will receive \$25.00 each.

X. Scrapbook Contest - The awards will be made on chapter scrapbooks kept from June 1st to May 31st of each year. **The Official Scrapbook shall be used in this program.** The awards will be as follows: 1st \$50.00 and a plaque, 2nd \$30.00, 3rd \$20.00 and 4th \$15.00.

Y. Small Gasoline Engines - First place team will receive a plaque. Members of the first place team will each receive \$100.00. The first place individual will receive a plaque and \$100.00 if not a member of the first place team.

Z. Safe Tractor Driving - This CDE is restricted to four drivers per region. The first place driver will receive a plaque and \$100.00. If he or she chooses to participate in the Eastern States Expo in Springfield, MA., \$175.00 will be provided to cover the expenses of the driver and their coach.

AA. Wildlife - First place receives \$100.00. First thru third places will receive a plaque.

BB. Agriscience Student Recognition Program- First place individual receives a \$500.00 scholarship from the National FFA after the student shows payment and registration at a college/university. Winner also receives a first place plaque. Second place receives a plaque and a \$350.00 scholarship from the PA FFA after the student shows payment and registration at a college/university. Third place receives a plaque and \$150.00 scholarship from the PA FFA after the student shows payment and registration at a college or university. If the first place student is one of eight chosen in regional competition to display at National Convention, then the student will receive \$350.00 towards the trip.

CC. FFA Agriscience Fair - Division 1- Individuals in grades 7, 8 and 9 will receive \$100.00 for first place in each category [Biochemistry, Microbiology, Food Science, Environmental Science, Zoology (Animal Science), Botany (plant and soil), Engineering]. Second place will receive \$50.00 in each category. Third place will receive \$25.00 in each category.

Division II - Individuals in grades 10, 11, 12 will receive \$100.00 for first place in each category [Biochemistry, Microbiology, Food Science, Environmental Science, Zoology (Animal Science), Botany (plant and soil), Engineering]. Second place will receive \$50.00 in each category. Third place will receive \$25.00 in each category.

Division III - Teams of two in grades 7, 8 and 9 will receive \$100.00 for first place in each category [Biochemistry, Microbiology, Food Science, Environmental Science, Zoology (Animal Science), Botany (plant and soil), Engineering]. Second place will receive \$50.00 in each category. Third place will receive \$25.00 in each category.

Division IV - Teams of two in grades 10, 11 and 12 will receive \$100.00 for first place in each category [Biochemistry, Microbiology, Food Science, Environmental Science, Zoology(Animal Science), Botany(plant and soil), Engineering] Second place will receive \$50.00 in each category. Third place will receive \$25.00 in each category. \$2000.00 will be divided equally between Division I, II, III, and IV winners with a maximum of \$350/participant, who qualify and attend the National Competition at the National FFA Convention.

DD. No Shows - Coaches and participants who can not attend their respective trips must notify the following persons, in writing, a minimum of 30 days prior to the scheduled date of departure: FFA Coordinator, State Advisor, Executive Manager, Board President. In the event of an emergency, contact one of the four persons in the order listed immediately. Infractions by either coach or participants could result in the individuals, coaches or chapter's suspension from the following years trips.

II. FARM SHOW ACTIVITIES

NOTE: The back to school mailing and the Farm Show catalog should be consulted for official rules and of the events listed below. It contains details for exhibiting livestock and crops in the agriculture education classes. An official Farm Show Catalog can be obtained by calling (717)787-5373.

- A. Agricultural Education Window Exhibits/School Exhibits** - An exhibit dealing with some approved agricultural practice or a phase of agricultural education beneficial to a community is eligible. A description of the exhibit must be submitted to the FFA/CTSO office by the stated deadline date.
- B. School Demonstration Contest** - Teams of two to four members may compete. The "demonstration" is a presentation of an agricultural practice or topic, which involves some manipulative procedure. The actual demonstration is to be at least fifteen (15) but no more than twenty (20) minutes in length. Entry blanks and scripts are to be submitted to the state FFA/CTSO office by the stated deadline date. These demonstrations are presented in the Family Living Section at the Farm Show Complex, during the Farm Show in January. A schedule of presentation times is

available to all chapters submitting entries. The Farm Show Commission awards prizes.

- C. Junior Division Livestock Contest** - Classes have been established for FFA member participation in junior beef classes, sheep classes, and market swine classes. These activities are available for members at the Farm Show.
- D. Horticulture Exhibits** - Classes have been established for flowering houseplants, foliage houseplants, artistic arrangements, and flowers. Please consult the Farm Show Catalog for entry information. Students planning to enter this competition should notify the state FFA/CTSO office by the stated deadline date.
- E. FFA Landscape Exhibits** - Classes have been established for FFA Chapters to display a landscape exhibit. Live plant materials can be utilized. Chapters wishing to participate must submit a sketch of their display to the State FFA/CTSO office in Harrisburg prior to the stated deadline date. Please consult the Farm Show Catalog for entry information. The first place display receives \$450.00 to compete at Eastern States Expo in Springfield, MA.
- F. Pennsylvania Farm Show Scholarship** - The Pennsylvania Farm Show Scholarship Foundation will award cash scholarships to outstanding students representing Pennsylvania FFA who have been livestock exhibitors at the Pennsylvania Farm Show. Applications are available from agriculture teachers of the Pennsylvania Farm Show Scholarship Foundation. Applications must be typewritten or neatly printed, and be accompanied by required documentation. The completed applications should be sent no later than November 1 to:

Pennsylvania Farm Show Scholarship Foundation

1500 Fulling Mill Road
Middletown, PA 17057

Applicant Eligibility - To qualify for this scholarship, an applicant must have exhibited a market steer, lamb or hog at the Pennsylvania Farm Show. Awards will be based on scholarship, financial need and leadership in the FFA and the Community as determined from the application and letters of support. Awards are based on merit and do not discriminate on the basis of sex, national origin, or religious belief.

III. Pennsylvania FFA Association Awards

- A.** Keystone Degrees are awarded at the Mid-Winter State FFA Convention during Farm Show Week in January.
- B.** Honorary Keystone Degrees - agricultural teachers, school superintendents, principals, agriculture teacher trainers, school board members, business people, farmers and others who are helping to advance Agricultural Education and the FFA may be elected. The total number is not to exceed 10% of total Keystone Degrees awarded in the same year

- C. Parents who have three or more children with the Keystone Degree receive the Honorary Degree. The parents of the State Officers are granted the Honorary Keystone FFA Degree.
- D. Citation awards - Specific business or organizations that have helped to advance Agricultural Education and the FFA may be elected to this award. The number of nominees from each region shall not exceed 5% of the total Keystone Degrees awarded in the same year.

IV. Other Awards

- A. **Pennsylvania Ag Choice Farm Credit, Pennsylvania Farm Credit and the Pennsylvania Farm Bureau Record Book Contest** - The regional winners are awarded plaques and \$250.00 at the State convention. The Farm Bureau at the State Convention awards the State Winner \$500.00 and a plaque. The county winners are awarded \$50.00 provided by the PA FFA Foundation. **All records must be kept in a PA approved record book in a loose-leaf binder.**

V. National FFA Foundation Programs and Awards

- A. **The Agricultural Proficiency Award applications must be submitted to the regional coordinators by the stated deadline date with record books.** Regional winners will be selected at the state-level judging event and each will receive \$25.00 and a certificate. A state winner will then be chosen and given a \$250.00 check and a plaque and their application will be forwarded to National Competition. The 1st place application will only be forwarded if found to be a meritorious application.
 - 1. Agricultural Communications
 - 2. Agricultural Mechanics Design and Fabrication
 - 3. Agricultural Mechanics Repair and Maintenance
 - 4. Agricultural Mechanics Energy Systems
 - 5. Agricultural Processing
 - 6. Agricultural Sales
 - 7. Agricultural Services
 - 8. Beef Production
 - 9. Dairy Production
 - 10. Diversified Agricultural Production
 - 11. Diversified Crop Production
 - 12. Diversified Horticulture
 - 13. Diversified Livestock Production
 - 14. Emerging Agricultural Technology
 - 15. Environmental Science and Natural Resources Management
 - 16. Equine Science

17. Fiber and/or Oil Crop Production
18. Floriculture
19. Food Science and Technology
20. Forage Production
21. Forest Management and Products
22. Fruit and/or Vegetable Production
23. Grain Production
24. Home and/or Community Development
25. Landscape Management
26. Nursery Operations
27. Outdoor Recreation
28. Poultry Production
29. Sheep Production
30. Small Animal Production and Care
31. Specialty Animal Production
32. Specialty Crop Production
33. Swine Production
34. Turf Grass Management
35. Wildlife Management

Note: Check with your advisor. Individual awards may have competition in entrepreneurship and/or placement type SAE Programs. The National FFA Foundation also provides a set of medals for each chapter in the areas listed above.

- B. The State Stars-** The four regional stars in Ag Production, Ag Business, Ag Placement and Agriscience will receive \$100.00. The four State Stars will be awarded \$200.00. These four receive a trip to compete at the Eastern States Expo, Springfield, MA.

Official FFA Ceremonies

Official FFA Ceremonies are a source of pride and identity, a common bond among FFA members and chapters, and a constant reminder of the traditions and purposes of the FFA. Ceremonies emphasize the purpose of meetings, the duties of officers and the significance of recognition given to individuals.

To be most effective, all Official FFA Ceremonies are memorized and conducted with dignity and pride. Practice each ceremony in the meeting room before using it. This will insure that proper physical arrangements have been made and that all parties know their responsibilities and speaking parts. Properly conducted ceremonies reflect leadership and sincerity.

Note: When the male terminology is not appropriate, it is proper to use “Madam,” the appropriate feminine terminology. For Example, “Madam President”.

OPENING AND CLOSING CEREMONY FOR ALL FFA MEETINGS

OPENING THE MEETING

When the time set for the opening of the meeting arrives, the President, after quietly arranging for necessary officer substitutions, rises, raps for attention, secures order and proceeds as indicated below. The other officers rise as called upon by the Vice-President and remain standing until seated by the President (1 tap of the gavel). Two taps of the gavel to call the meeting to order.

President: The meeting (banquet, conference, convention, etc.) will come to order. We are now holding a meeting (banquet, conference, convention, etc.) of the _____ FFA. Mr./Madam Vice-President, are all officers at their stations?

Vice - President: (rising to face the President) I shall call the roll of officers, determine if they are at their stations and report back to you Mr./ Madam President. (President is seated)

Vice - President (calling roll of officers) The Sentinel.

Sentinel: Stationed by the door.

Vice-President: Your duties there?

Sentinel: Through this door pass many friends of the FFA. It is my duty to see that the door is open to our friends at all times, and that they are welcome. I care for the meeting room, and paraphernalia. I strive to keep the room comfortable, and assist the president in maintaining order.

Vice-President: The Reporter.

Reporter: The Reporter is stationed by the flag.

Vice-President: Why by the Flag?

Reporter: As the flag covers the United States of America, so I strive to inform the people, in order that every man, woman, and child may know that the FFA is a national organization, that reaches from the state of Alaska to Puerto Rico, and from the state of Maine to Hawaii.

Vice-President: The Treasurer.

The Treasurer: Stationed at the emblem of Washington.

Vice-President: Your duties there?

Treasurer: I keep a record of receipts and disbursements, just as Washington kept his farm accounts, carefully and accurately. I encourage thrift among the members, and strive to build up our financial standings, through savings and investments. George Washington was better able to serve his country, because he was financially independent.

Vice-President: The Secretary.

Secretary: Stationed by the ear of corn.

Vice-President: Your duties there?

Secretary: I keep an accurate record of all meetings, and correspond with other secretaries, wherever corn is grown, and FFA members meet.

Vice-President: The Chaplain.

Chaplain: The Chaplain is stationed by the book of life.

Vice-President: Your duties there?

Chaplain: The symbol of my office, is the book of life. It is my duty to see that the blessings of God, are invoked upon all activities of the FFA.

Vice President: The Advisor.

Advisor: Here by the owl.

Vice President: Why by the owl?

Advisor: The owl is a time-honored emblem of knowledge and wisdom. Being older than the rest of you, I am asked to advise you from time to time, as the need arises. I hope that my advice will always be based on true knowledge, and ripened with wisdom. Mr./Madam Vice-President, why do you keep a plow at your station?

Vice-President: The plow is a symbol of labor and tillage of the soil. Without labor, neither knowledge nor wisdom can accomplish much. My duties require me to assist at all times in directing the work of our organization. I preside over meetings in the absence of our President, whose place is beneath the rising sun.

Advisor: Why is the President so stationed?

Vice-President: The rising sun is the token of a new era in agriculture. If we will follow the leadership of our President, we shall be led out of the darkness of selfishness, and into the glorious sunlight, of brotherhood and cooperation. Mr./Madam President, all officers are at their stations.

President: (rises and faces the Vice-President) Thank you Mr./ Madam Vice-President.

President: (All take seats at one tap of the gavel) The Secretary will call the roll of members.

Secretary: There are ____ members and ____ guests present, Mr./ Madam President.

President: Thank you. FFA members, why are we here? (All members stand at 3 taps of gavel)

ALL MEMBERS IN UNISON: *To practice brotherhood, honor agricultural opportunities and responsibilities, and to develop those qualities of leadership, which an FFA member should possess.*

President: The Chaplain will lead us in an opening prayer.

Chaplain: Let us pray. Pardon our inequities we beseech thee. We thank thee for the marvelous gift of life, and for the blessings of liberty. We pray that thou will manifest thyself in this assembly of the FFA. Harmonize and strengthen our efforts, bless each member and the group. Amen.

(All are seated at 1 tap of the gavel)

PRESIDENT: May we accomplish our purposes. I now declare this meeting of the _____ FFA duly opened for the transaction of business, or attention to any matters, which may properly be presented.

CLOSING THE MEETING

When the business at hand has been disposed of or an appointed time for closing has arrived, the procedure is as indicated below.

President: Mr./Madam Secretary, do you have a record of any further business or attention to any matter, which may properly be presented?

Secretary: (rises, replies and is seated.) I have none, Mr./Madam President.

President: Does any member know of any new or unfinished business, which should properly come before this meeting? (if no answer, proceed as follows)

We are about to adjourn this meeting of the _____ FFA. As we mingle with others, let us be diligent in labor, just in our dealings, courteous to everyone, and above all, honest and fair in the game of life. Fellow members and guests, join me in a salute to our flag.

(taps 3 times with the gavel to call members and guests to stand, face the flag at the Reporters station, and with their right hands over their hearts repeat the following pledge.)

All in Unison: *“I pledge allegiance, to the flag, of the United States of America, and to the republic for which it stands, one Nation under God, indivisible, with liberty, and justice for all.”*

President: The Chaplain will lead us in a closing prayer.

Chaplain: Let us pray. We pray that thou will continue to be with us, as we go forth from this meeting. May we dedicate our lives to the service of our fellow men, and to the fulfillment of thy holy will. Amen.

President: I now declare this meeting adjourned. (Taps once with the gavel and the meeting is adjourned.)

SUPERVISED AGRICULTURAL EXPERIENCE (SAE)

A supervised agricultural experience project program is required of all students as a part of his or her agricultural course. Supervised agricultural experience programs (SAE), which increase in scope and in depth as student's progress through school, will aid in achieving successful employment and higher degrees in the FFA. Types of SAE are as follows:

I. AGRICULTURAL PRODUCTION/ENTREPRENEURSHIP

These projects are owned wholly or in part by the students and involve the production of livestock and/or crops for profit. This may include projects on school farms or in greenhouses, as well as home projects, when an ownership agreement is in effect, and student owned businesses

II. AGRICULTURAL EMPLOYMENT

This applies to a student being placed with a producer or an agricultural business such as a feed mill and fertilizer business, cooperative equipment dealership, garden center, nursery, food processor, commercial greenhouses, or floral shop. Supervision of work experience programs is a cooperative effort between the teacher of agricultural education and the employer.

III. AGRICULTURAL PRACTICUM SKILLS

This is an experience project provided for a student where wages are not paid. Examples are school shop or greenhouses, traveling with a veterinarian, working with a taxidermist. etc... Students would enter on a daily basis occupational skills and tasks performed. They should be working closely with instructors to master competencies.

IV. IMPROVEMENT PROJECTS

These are carried out by the student to improve the efficiency of the agricultural business, such as dairy herds records, business records, and establishment of a conservation program. Home improvements and grounds and building projects are possible in this category. Ownership usually is not involved in these projects.

V. AGRICULTURAL RESEARCH

This system provides a structure for students to conduct experimental learning permitting them to apply principles of research from review of literature to collection of data.

VI. WILDLIFE PROJECTS

These projects will be completed under the direction and guidance of Wildlife Conservation Officers of the Pennsylvania Game Commission.

PA FFA SUPERVISED AGRICULTURAL EXPERIENCE RECORD BOOK CONTEST

A state FFA record book contest is held each February for records from the previous calendar year. **All records entered in the state contest are to have been judged previously on a county or area level.** Records are scored by enterprises, with the top records in each enterprise receiving gold, silver or bronze awards.

The top record in each county receives a monetary award from the PA FFA Foundation and the state winners are awarded monetary awards at the State FFA Convention by Ag Choice Farm Credit, Pennsylvania Farm Credit and the Pennsylvania Farm Bureau.

Wildlife records must be signed by the District Wildlife Conservation Officer. Top wildlife records receive awards from the Pennsylvania Game Commission.

OWNERSHIP REQUIREMENTS

A minimum ownership is required for Agriculture Production Projects entered in the State Project Evaluation Program. Ownership requirements do not apply to Improvement Projects, Practicum Skills, Agricultural Research, Wildlife Projects, and Agricultural Employment. Special consideration will be given to unusually large projects. Full ownership is encouraged.

RECORD YEAR

All supervised occupational experience records shall be kept on a calendar basis, January 1 thru December 31. Second year Agricultural Education students are permitted to enter records not exceeding 16 months in duration. Records will be accepted on enterprises having a normal production cycle of less than one year.

All record books must be summarized. Only those recommended by area evaluations, will be forwarded to states, which is held in February.

Only the Pennsylvania Approved Agricultural Education Supervised Experience Record Book will be allowed in any Competitions.

WHEN YOU LOOK GOOD... PROPER USE OF THE FFA JACKET

1. The jacket should only be worn by members.
2. It should be kept neat and clean.
3. The jacket should have only a large emblem on the back and a small emblem on the front; the name of the State Association and the name of the local chapter on the back; and the name of the individual and one office or honor on the front.
4. The jacket should be worn on official occasions with the zipper fastened to the top. The collar should be turned down and the cuffs buttoned.
5. The jacket should be worn by officers and members on all official FFA occasions, as well as other occasions where the chapter or State Association is represented. It may be worn to school and other appropriate places.

6. The jacket should only be worn to places that are appropriate for members to visit.
7. School letter and insignia of other organizations should not be attached to or worn on the jacket.
8. When the jacket becomes faded and worn, it should be discarded or the emblems and lettering removed.
9. The emblems and lettering should be removed if the jacket is given or sold to a nonmember.
10. A member always acts like a lady or gentlemen when wearing the jacket.
11. Members must refrain from use of tobacco and alcohol while wearing the FFA Jacket or officially representing the organization.
12. All chapter degree, officer, and award medals should be worn beneath the name on the right side of the jacket, with the exception that a single State degree charm and American degree key should be worn above the name or attached to a standard key chain. No more than three medals should be worn on the Jacket. These should represent the highest degree earned, the highest office held, and the highest award earned by the member.

THE FFA CODE OF ETHICS

(Adopted by the Delegates at the 1952 National Convention)

We will conduct ourselves at all times in order to be a credit to our organization, chapter, school and community by:

1. Dressing neatly and appropriately for the occasion.
2. Showing respect for the rights of others and being courteous at all times.
3. Being honest and not taking unfair advantage of others.
4. Respecting property of others.
5. Refraining from loud, boisterous talk, swearing and other unbecoming conduct.
6. Demonstrating sportsmanship in the show ring, judging contest and meetings.
7. Attending meetings promptly and respecting the opinion of others in discussion.
8. Taking pride in our organization; in our activities; in our supervised agricultural experience programs; in our exhibits and in the occupation of agriculture. Sharing with others experience and knowledge gained by attending National and State meetings.

OFFICIAL DRESS

(Adopted by delegates at the 1976 National Convention)

The official dress for female members is to be a black skirt, white blouse with official FFA scarf, black shoes and the official FFA Jacket zipped to the top. Black slacks may be worn for outdoor activities, such as judging, excessive traveling and camping.

The official dress for male members is to be black slacks, white shirt, blue FFA tie, black shoes and socks, and the official FFA Jacket zipped to the top.

PENNSYLVANIA FFA FOUNDATION

Mission Statement: To provide financial support through education for the future of Pennsylvania agriculture as an industry.

The objectives and purposes of the Pennsylvania FFA Foundation are;

- A. To develop good citizens and leadership among students of Agricultural Education in Pennsylvania.
- B. To provide a financial system which will stimulate worthwhile FFA activities in Pennsylvania.
- C. To administer, direct and supervise the granting of these funds, projects and programs.

The Foundation is the official FFA fund-raising body for the State of Pennsylvania. The Foundation combines gifts of many contributors to sustain the State FFA mission, its independence and integrity.

The Board of trustees directs and manages the affairs and business of the Foundation. This board is composed of trustees from business, industry and education.

CHAPTER SPONSORSHIP FUND

Chapters supporting the foundation will be acknowledged at FFA Activities Week at Penn State with an appropriate certificate based on their accumulative contributions over the years.

CATEGORIES OF SUPPORT

KEYSTONE	above \$2,000.00	SILVER	\$750.00
DIAMOND	\$2,000.00	BRONZE	\$500.00
PLATINUM	\$1,500.00	CHARTER	\$250.00
GOLD	\$1,000.00		

Other Funding Programs: FFA Development, Endowment, Honors and Memorials. Acknowledgement of all chapter contributors will be presented during FFA Week Convention in June of each year. Each contributor is listed in the FFA Foundation Report sent to all chapters, business/industry sponsors and state leaders.

Any chapters interested in supporting the State FFA Foundation can send contributions to:

**The Pennsylvania FFA Foundation
PO Box 10493 Calder Square
State College, PA 16805-0493**

ALUMNI PURPOSES

1. To support and promote the FFA organization, FFA activities and Agricultural Education on local, state, and national levels.
2. To provide a “tie” to the FFA and assist FFA and agricultural education personnel to involve former members in worthy activities.
3. To promote greater knowledge of the agricultural industry and support education in agriculture.
4. To cooperate with the National FFA Board of Directors, National FFA Foundation Board of Trustees, and National FFA Foundation Sponsoring Committee.
5. To promote and maintain an appreciation of the American free enterprise system.
6. To promote the personal development aspect of the FFA.

CONSTITUTION AND BYLAWS PENNSYLVANIA ASSOCIATION OF FFA, INC. ADOPTED JANUARY 1942

REVISED 1945, 1948, 1960, 1964, 1968, 1970, 1982, 1987, 1989, 1993, 1994, 1999 and 2007

ARTICLE I NAME AND PURPOSE

Section A. The name of this organization shall be the Pennsylvania Association of FFA, Inc.

Section B. The objectives and purposes of the organization shall be as follows:

1. To create, foster and assist chapters composed of students of agricultural education.
2. To develop character, prepare for useful citizenship, and foster patriotism and thereby develop competent, aggressive rural and urban agricultural leadership.
3. To create and nurture an understanding and appreciation of agriculture and the environment by encouraging members to improve the home and its surroundings to develop organized recreational activities and to create more interest in the intelligent choice of agriculture occupants.
4. To encourage the practice of thrift.
5. To publish an official newsletter and other publications for the member of the organization, as prescribed in the annual program of activities.
6. To strengthen the confidence of students of agricultural education in themselves and their work, to encourage such members in the development of individual agricultural occupation programs and to promote their permanent establishment in production agriculture or agribusiness.
7. To cooperate with others in accomplishing the above purposes, and to engage in such other activities, consistent with the foregoing purposes, determined by the governing body to be for the best interests of the organization.

8. To operate exclusively for the charitable, educational and scientific purposes within the meaning of section 501 C (3) of the internal Revenue Code (or corresponding section of any future federal tax code).

ARTICLE II ORGANIZATIONAL

Section A. The Pennsylvania Association of FFA, Inc. shall be Pennsylvania's representative body in the National Organization of FFA.

Section B. Active chapters of the FFA for students enrolled in public secondary school (grades 7 thru 12) programs shall be chartered only in schools where recognized systematic instructions in agricultural education are offered under the provisions of the National Vocational Educations Acts.

Section C. Collegiate chapters, designed primarily for training prospective teachers of agriculture education in their duties as local advisors of the FFA may be established in institutions offering two and four year post- high school training in agriculture.

Section D. Area or County federations of local chapters may be organized in any county or group of counties.

Section E. Local Chapters may be established when students studying agricultural education in school (grades 7 thru 12) meet, organize, elect officers, adopt the Constitution of the State Association, setup a program of activities, payment of dues, then apply for a charter. New charters may be approved at a meeting of the Board of Directors of the Pennsylvania FFA.

Section F. A house of delegates will be responsible for conducting the business of the State FFA Association. Each chapter shall be permitted to send delegates based on the following formula. (9/04)

<u>Number of Members</u>	<u>Number of Delegates</u>
1-100	1
101-200	2
201-300	3
301-400	4
401-500	5
501-600	6
601-700	7

Section G. The governing body of the Pennsylvania FFA shall be a Board of Directors. The Board of Directors of the Pennsylvania FFA shall consist of four regional teacher representatives, one member of the Pennsylvania FFA Foundation, a representative of the Pennsylvania Association of Agriculture Educators, a representative of the agricultural teacher education, a state alumni representative, and three State FFA Officers (the State President, Vice-President and Immediate Past President).

Ex-officio members of the Board will be the State Advisor, The Pennsylvania FFA Executive Manager, The Adult Treasurer, A CTSO member (FFA Facilitator) and four regional coordinators. Ex-Officio members of the Board may not serve on the Board as voting members.

ARTICLE III MEMBERSHIP

Section A. Membership in this association shall be:

1. Active
2. Alumni

3. Collegiate
4. Honorary

Section B. Active membership: To be eligible for active membership in a chartered FFA chapter, a student must be enrolled in a secondary agricultural education program while in grades 7 thru 12. To become an active member and retain membership a student must:

1. While in school, be enrolled in at least one agricultural education course during either the school year and/or follow a planned course of study; either course must include a supervised agricultural experience program, the objective of which is preparation for an agricultural career.
2. Show an interest in the affairs of the organization by attending meetings, striving for degrees of membership, and participating in other organized activities of the chapter.
3. To be eligible for state competitions, dues rosters must be turned in by November 15, with payment. A second deadline of January 31 can be used to add new students and/or second semester students.
4. Display conduct consistent with the ideals and purposes of the National FFA Organization. A member may retain active membership until November 30th following the fourth National Convention after graduation from High School.

Section C. Alumni Membership: Membership is open to former active, collegiate or honorary FFA members, present and former professional agricultural educators, parents of members, and others interested in supporting the FFA.

Section D. Collegiate membership: Collegiate membership may include students enrolled in agricultural courses and former active members of chartered local chapters who enrolled in a two or four year institution having a collegiate chapter.

Section E. Honorary membership: Farmers, school administrators, principals, and members of boards of education. Chapter advisors, teachers, staff members in agricultural education, and businessmen who have rendered outstanding service, may be selected to honorary membership and upon recommendation by the State Association shall hold the Honorary Keystone Degree.

ARTICLE IV EMBLEM

Section A. The emblem of the Pennsylvania Association of FFA, Inc. shall be the same as adopted and recognized by the National Organization.

Section B. All active, alumni and honorary members are entitled to wear the emblem. Collegiate members and advisors may wear the owl pin of official design authorized by the National Organization.

ARTICLE V ACTIVE MEMBERSHIP DEGREES AND PRIVILEGES

Section A. There shall be four degrees of active membership based upon achievement. These degrees are:

1. Discovery degree
2. Greenhand degree
3. Chapter degree
4. Keystone degree

All Greenhands are entitled to wear the bronze emblem degree pin. All Chapter degree recipients are entitled to wear the silver emblem degree pin. Keystone degree, are entitled to wear the regular gold emblem charm.

Section B. Greenhand Degree: On meeting the qualifications as stated by the National Constitution, may be conferred by the chapter.

Section C. Chapter Degree: On meeting the requirements as stated by the National Constitution, may be conferred by the chapter.

Section D. Keystone Degree: any member meeting requirements may be elected to the Keystone FFA Degree annually. Written records of achievement must be verified by the local advisor. Review and selection will be determined by FFA Association Board policy. The applicants will be certified as prescribed in the National FFA Constitution.

ARTICLE VI OFFICERS

Section A. The officers of the Pennsylvania Association shall consist of a President, State Vice- President, four Vice Presidents (one from each region), Secretary, Treasurer, Reporter, Sentinel, Chaplain, an Adult Treasurer, an Advisor, and Executive Manager. All officers with the exception of the State Advisor, Adult Treasurer, and Executive Secretary shall be elected annually by a majority vote of the delegates present at the annual business meeting of the Pennsylvania Association of FFA, Inc. The Program Specialist of Agriculture Education shall be the State Advisor. The Board of Directors shall appoint the Adult Treasurer and Executive Manager.

Section B. Local chapter officers shall consist of President, Vice-President, Secretary, Treasurer, Reporter, Sentinel, Chaplain and Advisor. Local teachers of agriculture shall be the local chapter advisors. Local chapter officers shall be elected annually or semi-annually at a regular meeting of the local chapter.

Section C. The Board of Directors of the State Association (Article II, Section G) shall be responsible for the welfare and promotion of activities in the organization.

Section D. The State Officer Advisory Council shall be appointed by the Board of Directors. The Advisory Council shall assist and advise in the direction of the affairs of the Pennsylvania FFA Association.

Section E. Honorary members shall not vote or hold office except that of the advisor.

Section F. Only members elected to the Keystone Degree may hold a State Office. Officers in the local chapters will be no lower than the grade of Chapter Degree after the chapter has been established in any given school for one year.

Section G. The Adult Treasurer of the association shall receive funds for the association and make disbursements of such funds on due warrant, subject to the provisions of the budget for the fiscal year. That person shall finish a complete itemized account to the earnings, savings, and investments committee. The accounts of the association shall be reviewed and audited by a certified public accountant. The Adult Treasurer shall furnish suitable bond in an amount to be fixed by the Pennsylvania Association of FFA, Inc.

ARTICLE VII COMMITTEES

Section A. The President shall appoint the committees, based on issues, which are voted on by the participants at the State Legislative Leadership Conference. No more than 5 committees, which are issue based, with one standing committee as the Nominating Committee, will make up the delegate sessions at the State Convention. (9/04)

Section B. The nominating committee shall receive from local advisors and regional coordinators, the names of Keystone Degree recipients recommended as candidates for State office. These candidates shall be interviewed by the nominating committee and placed into nomination for various offices.

Section C. The standing committee of the State shall examine the current State Program of Activities and recommendations. Each committee will report to the delegate body for action. The new program of activities will serve as an implement to be carried out by the State Officers and Staff.

ARTICLE VIII MEETINGS

Section A. The annual business meeting shall be held during Summer Convention designated as FFA Activities Week.

Section B. A winter convention meeting shall be held annually in Harrisburg at the time of the Pennsylvania State Farm Show to make certain awards, present citations, and to confer the Keystone Degrees.

Section C. The state FFA Board of Directors shall meet at least two times a year. A quorum of the board shall consist of one-half the voting members of the board.

Section D. Local chapters shall hold their meeting monthly or more often throughout the calendar year.

ARTICLE IX DUES

Section A: The delegates at the annual business meeting shall fix the annual dues of the Pennsylvania Association of FFA Inc., during the Summer Convention.

ARTICLE X AMENDMENTS

Section A: Amendments to this constitution and by-laws shall be submitted in writing at the annual business meeting of the association. Proposed amendments may be adopted or rejected by a two-thirds vote of the delegates present.

Section B: By-laws may be adopted to fit the needs of any local chapter providing they do not conflict with the constitution of the National Organization or the State Association.

BY-LAWS

Article I: Location of principal office

Section A. The principal office of the State Organization of the FFA shall be designated by the board.

Article II: Procedure for Electing Members of the Board of Directors

Section A. The four regional teacher representatives and alternates, shall be elected by ballot of the respective regions. The State CTSO Office will conduct this election process.

Section B. The PA FFA Foundation member shall be appointed by the PA FFA Foundation.

Section C. The PA AE member shall be appointed by the executive committee of PA AE.

Section D. The agricultural teacher education member shall be appointed by the Pennsylvania State University.

Section E. The Pennsylvania FFA Alumni representative shall be appointed by the Alumni Association to serve as a voting member of the PA FFA Board of Directors.

Section F. The three current state officer representatives consist of the President and another officer to be determined by the Executive Secretary, and the immediate past President.

Section G. The term of office of a director shall be three years. A director shall be limited to two terms.

ARTICLE III: The Four State Regions

Section A. The four state FFA regions, as set up by the State Board of Directors, shall be the Eastern, Western, Northern, and South Central. (Dec 2007)

ARTICLE IV: Officers

Section A. The Board of Directors shall elect a President, Vice-President, and Secretary.

ARTICLE V: Fiscal Year

Section A. The fiscal year shall start June 1 and end May 31.

ARTICLE VI: State Board of Directors Meetings

Section A. The annual and other necessary meeting of the State Board of Directors shall be held at such place or time as may be prescribed by the Board.

ARTICLE VII: Duties of the State Board of Directors

Section A. The Board of Directors shall review the operations, finance, and personnel of the State FFA.

Section B. The Board of Directors may name an acting State FFA Advisor.

ARTICLE VIII: Prohibition Against Private Inurement/Dissolution

Section A. No part of the net earnings or surplus funds of fees the organization shall insure to the benefit of, or be distributed to, its members, directors, officers or other private persons (whether during the existence of the organization), except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the organizations purposes, as described in Article I of the Constitution. The compensation and benefits (if any) of directors, officers and employees (if any) of the organization shall not be based primarily on the financial performance of the organization. In no event shall any surplus funds of the organization upon its dissolution or sale, insure to the benefit of the organization's members, officers, directors, or other private persons.

Section B. Upon the sale or dissolution of the organization, the board of directors shall after paying or making provision for the payment of all the liabilities of the organization, dispose of all of the assets of the organization exclusively for one or more of the purposes of the organization (as described in Article I of the Constitution), or to such organization or organizations which are organized and operated exclusively for charitable, educational or scientific purposes and are exempt from federal income tax under code section 501 C 3, or to federal, state, or local government for a public purpose, as the board of directors shall determine. Any such assets not so disposed of shall be disposed of by the Court of Common Pleas of the county in which the principal office of the organization is the located, exclusively of such purposes or to such organizations, as the Court shall determine, which are organized and operated exclusively for such purposes.

THE FFA CREED

I believe in the future of agriculture, with a faith born not of words but of deeds-achievements won by the present and past generations of agriculturists; in the promise of better days through better ways, even as the better things we now enjoy have come to us from struggles of former years.

I believe that to live and work on a good farm, or to be engaged in other agricultural pursuits, is pleasant as well as challenging; for I know the joys and discomforts of agriculture life and hold an inborn fondness for those associations which, even in hours of discouragement, I cannot deny.

I believe in leadership from ourselves and respect from others, I believe in my own ability to work efficiently and think clearly, with such knowledge and skill as I can secure, and in the ability of progressive agriculturists to serve our own and the public interest in producing and marketing the product of our toil.

I believe in less dependence on begging and more power in bargaining; in the life abundant and enough honest wealth to help make it so - for others as well as myself; in less need for charity and more of it when needed; in being happy myself and playing square with those whose happiness depends upon me.

I believe that American Agriculture can and will hold true to the best traditions of our national life and that I can exert an influence in my home and community which will stand solid for my part in that inspiring task.

(The Creed was Written by E. M. Tiffany, and adopted at the 3rd National Convention of the FFA. It was revised at the 38th Convention and the 63rd Convention.)

The Pennsylvania Department of Education (PDE) does not discriminate in its educational programs, activities, or employment practices, based on race, color, national origin, sex, sexual orientation, disability, age, religion, ancestry, union membership, or any other legally protected category. Announcement of this policy is in accordance with State law including the Pennsylvania Human Relations Act and with Federal law, including Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Age Discrimination in Employment Act of 1967, and the Americans with Disabilities Act of 1990.

The following persons have been designated to handle inquiries regarding the non-discrimination policies:

Complaints regarding discrimination in schools:

Human Relations Representative
Intake Division
Pennsylvania Human Relations Commission
Harrisburg Regional Office (717) 787-9784
Pittsburgh Regional Office (412) 565-5395
Philadelphia Regional Office (215) 560-2496

Complaints against a Pennsylvania Department of Education employee:

Pennsylvania Department of Education
Equal Employment Opportunity Representative
Bureau of Human Resources
11th Floor, 333 Market Street
Harrisburg, PA 17126-0333
Voice Telephone: (717) 787-4417
Fax: (717) 783-9348
Text Telephone TTY: (717) 783-8445

Information on accommodations within the Department of Education for persons with disabilities:

Pennsylvania Department of Education
Americans with Disabilities Act Coordinator
Bureau of Human Resources
11th Floor, 333 Market Street
Harrisburg, PA 17126-0333
Voice Telephone: (717) 787-4417
Fax: (717) 783-9348
Text Telephone TTY: (717) 783-8445

General questions regarding educational law or issues:

Pennsylvania Department of Education
School Services Unit
Director
5th Floor, 333 Market Street
Harrisburg, PA 17126-0333
Voice Telephone: (717) 783-3750
Fax: (717) 783-6802
Text Telephone TTY: (717) 783-8445